



Personnel Transfer Course Outline



Prerequisites: This course shall have no formal pre-requisite. Delegates that are not able to swim will be given special attention and instruction as necessary.

Course Length: 1 hour – Course length shall vary depending on the number of delegates. Total course time includes breaks.

Class Size: The maximum number of delegates that may be trained and tested per instructor shall be thirty-five (35) in the classroom session and thirty-five (35) in the practical session.

Course Objective

- Provide delegates with an understanding of hazards associated with personnel transfer.
- Delegates will gain the necessary skills and knowledge to safely transfer in an offshore environment.
- Delegates will be able to demonstrate the necessary skills during practical examination and demonstrate knowledge during written examination

Course Design

- Power Point© / Lecture / Visual Aids
- Demonstrations
- Practical Simulations

Successful Course Completion

- Successful completion of practical session is mandatory.

Course Content Summary

- Classroom
- Practical

Breaks: 10 minutes (if applicable)

Lunch: 1 hour (if applicable)

Course Outline

Boat Travel / Personnel Transfer

- Vessel Operation
- Personnel Basket Operations
- Swing Rope Operations



Personnel Transfer

Course Outline



Practical Session (conducted on Swing Rope Simulator)

Practical shall verify that the delegate is able to complete the following:

- Inspect and choose the appropriate swing rope
- Successfully swing from elevated to lower platform.
- Successfully swing from lower to elevated platform.

Training Center Provided Material

- PFDs
- PPE

Delegate Requirements

- Must possess good physical health as the practical training is physical demanding.

Reference Material/Documents

Industry Best Practices